AFL Cape York House |

Application for Enrolment - Checklist

Student Full Name	
Enrolment Year	
Year Level	

To assist you with your student application, please find below a list of things required from you to complete as the parent/ guardian.

Enrolment Checklist		Action
Application for Enrolment Information Letter	☐	Please read
Application for Enrolment	☐	Fill in and complete 2 pages, read page 3
ABSTUDY Authority to Enquire	☐	Part A: 1. Student Centrelink Reference Number 2. Student Name(s) 3. Student Date of Birth 4. Student Home Address 5. Organisation (X) 10. AFLCYH to Complete (Questions 10-12) 13. Persons Permitted to Enquire (X) 15. Voluntary (X) 16. Indefinitely (X) 17. Student and Parent/ Guardian to Read 18. Student Signature and Date 19. Parent/ Guardian Details, Signature and Date (Please complete Third Party Authorisation) 21. AFLCYH to complete 23. AFLCYH to sign
Student Medical Information and Consent Form	☐	Fill in and complete 2 pages, signature required
Attach immunisation register report	☐	Available from doctor or medical clinic
Excursions Activities Conditions and Consent Form	☐	Fill in and complete, signature required
Photo Publicity and Social Media Consent Form	☐	Fill in and complete, signature required
Mobile Phone Contract	☐	Fill in and complete, signature required

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Centrepay Deduction Authority Consent Form for Incidentals	☐	Fill in and complete, signature required
What are Incidental Expenses	☐	Boarding and school incidentals. Boarding Manager will discuss during the interview/ induction process
Birth Certificate	☐	Copy required [original required for interview and if 15 years+]
Medicare Card	☐	Colour Copy required for health check
Health Care Card or Student CRN	☐	Colour copy required CRN#_____
Semester 1 School report	☐	Most recent, Semester 1 report
Semester 2 School report	☐	Most recent, Semester 2 report
NAPLAN results	☐	Most recent
Reference letter	☐	School or community organisation
ABSTUDY	☐	Call 1800 132 317 for eligibility ABSTUDY claims can take 21 days for processing
Students 15 years+	☐	Apply for a TFN online or phone: 13 28 65 https://www.ato.gov.au/Individuals/Tax-file-number/Apply-for-a-TFN/ Original birth certificate required
Have you chosen a school? (Information below)	☐	School Name:
School enrolment application completed and submitted directly to school or attached to application	☐	Date submitted:
Funding i.e. SETS, WCCCA, ELY Trust (Please apply directly)	☐	Funding Name:
AFLCY Complaints Process	☐	Please Read & Keep